

RECRUITMENT NOTIFICATION
HAVILDAR (SURVEYOR AUTOMATED CARTOGRAPHER) BATCH 2019

1. Applications are invited from eligible male candidates for recruitment as Havildar (Surveyor Automated Cartographer) in Indian Army. Total Number of vacancies is 20 (Twenty).

2. **Eligibility.**

(a) **Age Limit.**

(i) **Civilian Candidates** 20 to 25 years as on **01 Oct 2018** (i.e candidates born between 01 Oct 1993 to 30 Sep1998).

(ii) **Serving Combatants on Remusteration.** Not more than 28 years as on **01 Oct 2018** (i.e candidates born not before 01 Oct 1990).

(b) **Educational Qualification.** The Minimum educational qualification for appointment will be BA/B Sc with Mathematics and having passed 12th Class (10+2) or equivalent with Physics, Chemistry and Mathematics as main subjects from a Recognised Board/University. The eligibility criteria are common for **In-service and Direct Entry candidates.**

3. **Medical Standards.**

(a) A candidate should have robust physique and mental health, chest should be well developed having minimum 5 cm expansion, should have normal hearing with each ear, should have sufficient number of natural teeth, i.e. 14 dental points with healthy gums. Candidate should not have diseases like deformity of bones, hydrocele, varicose veins or piles etc.

(b) Serving combatants on Remusteration candidates must be in medical category SHAPE-1. Remusteration candidates will be exempted from recruiting medical examination at the time of recruiting rally. A certificate indicating medical category duly signed by Army Medical Authority where individual is serving and countersigned by the Commanding Officer of the unit will be submitted by the candidate.

4. **Physical Standards.** Minimum physical standards will be as under depending upon the region of the country. (details can be obtained from the nearest HQ Recruiting Zone/Army Recruitment Office/IRO, Delhi Cantt): -

Ser No	Region	Height (Cms)	Weight (Kg)	Chest (Cms)
(a)	Western Himalayan	163	48	77
(b)	Eastern Himalayan	160	48	77
(c)	Western Plains	170	50	77
(d)	Eastern Plains	169	50	77
(e)	Central Plains	168	50	77
(f)	Southern Plains	166	50	77
(g)	Andaman and Nicobar Islands, Lakshadweep Group including Minicoy			
	(i) Settlers	165	50	77
	(ii) Locals	155	50	77

5. **Physical Fitness Test.** Physical Fitness Tests applicable are as follows: -

(a)	1.6 km Run	in 5 minutes 45 seconds.
(b)	Pull Ups (Beam)	minimum 6 Pull ups.
(c)	Zig Zag Balance	qualify
(d)	9 Feet Ditch Jump	qualify
Note:- Provisions for extra time for 1.6 Km run in Hilly Terrain Areas: -		
(i) Between 5000 ft to 9000 ft - Additional 30 secs		
(ii) Between 9000 ft to 12000 ft - Additional 120 secs		

6. **Screening.** Candidates found eligible will be issued with Admit Card for initial screening which will include checking of original certificate, physical fitness test followed by medical examination at respective Headquarters Recruiting Zone.

7. **Written Examination.** Only those candidates who are selected in the screening will be permitted to appear in the written examination at respective Headquarters Recruiting Zone on 24 Feb 2019. The written examination will contain objective type of questions and comprise of two papers as follows: -

Paper	Pass Marks /Max Marks	Total Questions	Marks per Question	Negative Marks per Wrong Answer
Paper-1 (Mathematics)	40/100	50	02	-0.5
Paper-2 (Physics & Chemistry)	40/100	50	02	-0.5
Note: Candidate has to score min of 40 marks each in Paper 1 and Paper 2 separately. No bonus marks is entitled to son of Serving/Ex-servicemen/War Widow/Widow and Sportsmen/NCC/Computer certificate holders.				

8. The final result of the written examination and merit list of the successful candidates will be put on the Rtg Dte website www.joinindianarmy.nic.in by HQ Rtg Zone, Ambala. The final selection will be based on overall merit list of the candidates.

9. **Terms of Enrolment.** Selected candidates will undergo **19** weeks of Basic Military Training at BEG and Center, Roorkee. On successful completion of training the candidates will be enrolled in the rank of Havildar (Surveyor Automated Cartographer) as per the existing terms and conditions. Rejection can take place at any stage during training also.

10. **How to Apply.**

(a) The recruitment will be carried out through all the Headquarters Recruiting Zones and Independent Recruiting Office (Delhi Cantt).

(b) **Civil Candidates** can appear for screening and written exam only in the Headquarter Recruiting Zone or Independent Recruiting Office (Delhi Cantt) covering their place of domicile.

(c) **Service candidates** will appear for screening and written in the Recruiting Zones or Independent Recruiting Office (Delhi Cantt) nearest to their place of posting.

(b) **Submission of Application.**

(i) **Civil Candidates:** Applications will only be accepted online on Website www.joinindianarmy.nic.in (detailed instructions are in 'INSTRUCTIONS FOR ONLINE APPLICATIONS').

(ii) **Service candidates:** Applications will only be accepted through official channel (detailed instructions are in 'INSTRUCTIONS FOR SERVING SOLDIER').

(e) All the above terms and conditions, vacancies and selection procedures are subject to change from time to time. **Only male candidates** are eligible to apply.

(f) List of recognised universities to be verified from the official website of UGC/AICTE or the nearest Headquarter Recruiting Zone / Army Recruiting Office/ Independent Recruiting Office, Delhi Cantt.

(g) Candidates who are serving with any organization and are selected will produce "No Objection Certificate" from their employer at Zonal Recruiting Office before dispatch.

(h) The candidates are required to produce the following original documents, when called for **screening**: -

(i) Character certificate by Sarpanch of the Village or authorized signatory of the State Government.

(ii) Domicile/Resident/Nativity certificate from the authorized signatory of the State Government.

(iii) Original Certificate from matriculation onward and detailed mark sheet of each year separately pertaining to educational qualification.

(iv) Son of servicemen/Ex-servicemen, son of war widow/son of widow, certificate, if applicable.

(j) Permanent body tattoos are only permitted on inner face of forearms i.e., from inside of elbow to the wrist and on the reverse side of palm/back (dorsal) side of hand. Permanent body tattoos on any other part of the body are not acceptable and candidates will be barred from further selection. Tribes with tattoo marks on the face or body as per their existing custom and traditions will be permitted on a case to case basis.

(k) Do not use performance booster drugs to clear physical fitness test. It is better to practice and clear the test.

(l) **Touts and agents have no role to play and candidates are advised not to be lured by such agents/agencies.**

(m) Do not use mobile phone or unfair means during Common Entrance Exam.

(n) Candidates will get their pre-medical examination done under own arrangement before participating in Physical Fitness Test (PFT). Recruitment organisation will not be responsible for any mis-happening.

**INSTRUCTIONS FOR ONLINE APPLICATION: HAVILDAR (SURVEYOR
AUTOMATED CARTOGRAPHER)**

1. Recruitment of Havildar (Svy Auto Carto) will be through the online registration and online applications on our website www.joinindianarmy.nic.in

Online Registration

2. Candidates can click on “Check Eligibility” on www.joinindianarmy.nic.in and can apply online for chosen / eligible career option in the Indian Army. For online application candidates should carry the following: -

- (a) Education qualification certificates including matriculation certificate.
- (b) Personal details, including permanent address with PIN Code.
- (c) Verification / domicile certificate.
- (d) Have a personal valid e-mail.
- (e) Have a personal mobile number.

3. **Procedure for Applying Online.** For registering online, visit the website www.joinindianarmy.nic.in and proceed as follows: -

- (a) Click on ‘Apply Login’ on the home page in JCO/ OR enrolment row (green coloured).
- (b) Fill the online registration form. Tips to assist in filling up field have been provided as you highlight each field.
- (c) After filling the details, your profile will open.
- (d) Click on Apply Online. As per your eligibility, the options with caption Apply Online will appear. Click on the button to apply and details filled in during registration will come as prefilled. Fill the balance details on each tab like contact details and education details etc.
- (e) After filling the form, click on preview and check if all the information entered by you is correct as you will not be able to make any correction after saving.
- (f) Candidates can log in by using the e-mail id and password and can take the print out of the application form.
- (g) Once the registration closes on the last day, system will generate Roll Number for eligible candidates.
- (h) Applicants are advised to check the profile on www.joinindianarmy.nic.in for obtaining Roll Number.
- (j) Admit Card is generated when the rally is scheduled.

- (k) Applicants are advised to check the profile of www.joinindianarmy.nic.in for Admit Card.
- (l) The candidates are required to print one copy of Admit Card and affix their recent passport size photograph on it.
4. Online registration does not imply that the candidate has fulfilled all the criteria for recruitment.
5. Your registration is subject to subsequent scrutiny and can be rejected, if found INELIGIBLE/INVALID at any point of time.
6. Before submitting the application check the entries made and save the application. After submitting the application, take two copies of the printout and the Roll Number generated by the system.
7. Please print Admit Card on good quality paper in black and white mode with minimum 600 x 600 dpi or higher resolution.
8. Admit Card is compulsory document to be carried for rally on scheduled date alongwith following documents in **Original as well as Photocopies**: -
- (a) Character certificate by Sarpanch of the Village or authorized signatory of the State Government.
- (b) Domicile/Resident/Nativity certificate from the authorized signatory of the state Government.
- (c) Certificate from Matriculation onward and detailed Marks sheet of each year separately pertaining to Educational qualification.
- (d) Relationship certificate for son of serviceman/ex-serviceman, son of war widow, son of widow, as applicable (issued by concerned Record Office).
9. Candidates must submit only one application. Receipt of multiple applications from the same candidate will result in cancellation of candidature.

ONLINE REGISTRATION OPENS ON 05 OCT 2018 AT 1000 HRS

ONLINE REGISTRATION CLOSSES ON 03 NOV 2018 AT 1700 HRS

“Do not waste your money on touts. Recruiting process has been Computerized, and Touts cannot influence anything. Have faith on your hard work”

DISCLAMIER

The terms and conditions, given in the notification and on the website are subject to change and should therefore be treated as guidelines only. In case of any ambiguity the existing policies, rules and regulation of Indian Army / Govt of India will be final. Details are also available on website www.joinindianarmy.nic.in.

INSTRUCTIONS FOR SERVING SOLDIER

1. Application must be filled strictly as per Proforma given in the notification and duly approved by the CO / OC Unit be forwarded by the candidate alongwith the required documents to respective Record Offices who will then forward the same to the concerned HQ Rtg Zone nearest to the place of posting of the candidate. Top outer cover of envelope should read "APPLICATION FOR HAV (SVY AUTO CARTO) inscribed in red ink.
2. At any point of time if the individual is found to apply at more than one HQ Rtg zone, his candidature will be rejected and adequate disciplinary action will be taken against the individual.
3. Application may be handwritten or typed on A4 size paper strictly as per the given pro forma forwarded to the concerned HQ Rtg Zone. (Nearest to the place of posting of the candidate). Postal Addresses of Headquarters Recruiting Zones/ concerned Regimental centres are given in the end of the notification.
4. Advance copy of the application along with the required documents be forwarded to the concerned
5. Affix your recent passport size photograph without sun glasses at the space provided in the application form. Photograph taken with Polaroid camera or computer print will not be accepted. An additional self-attested photograph also to be submitted along with application form.
6. Enclose three self-addressed stamped Registered envelopes issued by the Department of Post & Telegraph giving your present address with PIN Code on which acknowledgment/call up notice/rejection slip is to be sent.
7. A candidate whose application has been rejected earlier may apply again if eligible/age permits.
8. Incomplete application will be rejected.

LAST DATE FOR RECEIPT OF APPLICATION: 18 NOV 2018

**"DO NOT WASTE YOUR MONEY ON TOUTS.
RECRUITING PROCESS HAS BEEN COMPUTERISED, AND
TOUTS CANNOT DO ANY THING.
HAVE FAITH ON YOUR HARD WORK"**

**POSTAL ADDRESSES OF HEADQUARTERS RECRUITING ZONES/ CONCERNED
REGIMENTAL CENTRES**

Ser No	Address	State, UT and Districts
1.	Headquarter Recruiting Zone, Ambala Chandrashekhar Marg, Ambala Cantt – 133001	Haryana (except Faridabad, Gurgaon, Mewat & Palwal), Himachal Pradesh and Chandigarh
2.	Headquarter Recruiting Zone, Bangalore 148, Fd Marshal KM Cariappa Road Bangalore – 560025	Karnataka, Kerala and Lakshadweep
3.	Headquarter Recruiting Zone, Chennai Fort Saint George, Chennai – 600009	A&N Islands, Andhra Pradesh, Telangana, Pondicherry and Tamilnadu
4.	Headquarter Recruiting Zone, Danapur Danapur Cantt – 801503	Bihar and Jharkhand
5.	Independent Recruiting Office, Delhi Cantt, Delhi Cantt – 110010	Delhi, Faridabad, Gurgaon, Mewat and Palwal
6.	Headquarter Recruiting Zone, Jabalpur T - 23 Ridge Road, Jabalpur – 482001	Chhattisgarh and Madhya Pradesh
7.	Headquarter Recruiting Zone, Jaipur Shastri Nagar, Post Box No – 35, Jaipur, Rajasthan- 302016	Rajasthan
8.	Headquarter Recruiting Zone, Jalandhar Jalandhar Cantt -144005	Jammu & Kashmir and Punjab
9.	Headquarter Recruiting Zone, Kolkata 1 Gokhale Road, Kolkata – 700020	Odisha, Sikkim and West Bengal
10.	Headquarter Recruiting Zone, Lucknow 236, M G Road, Lucknow Cantt – 226002	Uttar Pradesh and Uttarakhand
11.	Headquarter Recruiting Zone, Pune 3, Rajender Singh Ji Road, Pune – 410001	Dadar & Nagar Haveli, Daman & Diu, Goa, Gujarat and Maharashtra
12.	Headquarter Recruiting Zone, Shillong Shillong-793001	Arunachal Pradesh, Assam, Manipur, Meghalaya, Nagaland and Tripura

APPLICATION FORM ONLY FOR SERVING SOLDIER ON REMUSTERATION
CANDIDATES FOR HAVILDAR (SVY AUTO CARTO)

Roll No _____ (to be filled by the Rtg Zone/ARO/IRO)

PART I : PERSONAL DATA

(Fill in Block Letters)

1. Name in full (Block Capitals): _____
(Do not use initials)
2. Father's Name (Block Capitals): _____
3. Permanent Home Address:
Vill/Colony/Locality _____
Post _____ Teh /Taluk _____
Distt _____ Pin _____
State _____ Tele No with STD code _____

Affix
Passport
size photo
(3.5cm x
4.5cm)

4. Present Address: -
Vill/Colony/Locality _____
Post _____ Teh /Taluk _____
Distt _____ Pin _____
State _____ Tele No with STD code _____
E-mail address _____ Mob No _____

5. Present Unit Address:

6. Caste/Tribe _____ Religion _____
Nationality _____ Mother Tongue _____

7. Date of birth _____
(Attach CTC/Xerox copy duly attested of Matriculation certificate)

8. Marital status Married/Unmarried (If married, attach an affidavit from Magistrate stating that you have single spouse only)

9. Any outstanding achievements (Sports/Education)
(a) _____ (b) _____ (c) _____

10. Date of Enrollment in Army: _____
11. Present Trade/ Class: _____
12. Present Medical Category: _____
13. Previous/Current employment (Attach 'No Objection Certificate' from present unit).

S.No	Name of the Employer (full address with telephone No)	Designation	Duration	Remarks

PART II : ELIGIBILITY

14. Education Qualification: -

S.No	Exam	Subjects	Year	Institute where studied	Board / University	Division Scored (with %)

15. Language: -

S.No	Language	Examination Passed	Proficiency (Read, Write, Speak)	Remarks

PART III: DECLARATION

16. I Certify that: -
- (a) I am applying for post of Hav (Surveyor Automated Cartographer)
- (b) The above information is true to the best of my knowledge and belief. I am liable to be disqualified if any information given above is found to be incorrect/incomplete/false.
- (c) I am fully aware that recruitment is a FREE service and no money is required to be paid to any agency. If at any stage, it is discovered that I have paid any money to get recruited, I am liable to be disqualified/discharged from service.
- (d) I will not claim any compensation for any injury/ disability sustained by me during screening and selection process.
17. I declare that I am submitting the attested photocopy of the following certificates: -
- (a) Character / Conduct certificate.
- (b) High school certificate.
- (c) 10+2 certificate.

- (d) Graduation certificate.
- (e) Photocopies of marksheet: -
 - (i) Matriculation
 - (ii) 10+2
 - (iii) Graduation First, Second and Third year
- (f) Domicile certificate.

Dated:

(Signature of the Candidate)

PART IV: APPROVAL OF CO/OC UNIT

18. Recommended / Not Recommended

Dated:

(Signature of CO / OC Unit)

PART -V TO BE FILLED BY THE RECORD OFFICE

19. Certified that No _____ Rk _____ Name _____ Unit _____
Arm/Ser _____ has not incurred any red ink entry.

20. Forwarded to _____
(Concerned HQ Rtg Zone/ IRO, Delhi Cantt)

Dated:

(Signature of OIC Records)