

- The scribe will be allowed to be used as per the guidelines issued vide Office Memorandum F.No.16-110/2003-DDIII dated February 26, 2013 of Government of India, Ministry of Social Justice and Empowerment, Department of Disability Affairs, New Delhi and clarification issued by Government of India, Ministry of Financial, Deptt. of Financial Services vide letter No. F.No.3/2/2013-Welfare dated 26.04.2013.

3. CATEGORY

Instructions for writing Category Name and Category Code no. while applying online.

Candidates belonging to OBC category but coming in the 'CREAMY LAYER', are not entitled to OBC reservation and age relaxation. They should indicate their category as 'GEN' or 'GEN (OH)' or 'GEN (VI)' or GEN (HI) (as applicable).

Various category names and their code numbers are given below.

PLEASE NOTE THAT CHANGE OF CATEGORY WILL NOT BE PERMITTED AT ANY STAGE AFTER REGISTRATION OF ONLINE APPLICATION.

Category	Code	Category	Code	Category	Code	Category	Code
SC	01	ST	05	OBC	09	GEN	13
SC (OH)	02	ST (OH)	06	OBC (OH)	10	GEN (OH)	14
SC (VI)	03	ST (VI)	07	OBC (VI)	11	GEN (VI)	15
SC (HI)	04	ST (HI)	08	OBC (HI)	12	GEN (HI)	16

4. SELECTION PROCEDURE :

Phase-I : Preliminary Examination: Preliminary Examination consisting of Objective Tests for 100 marks will be conducted online. This test would be of 1 hour duration consisting of 3 Sections as follows:

SL.	Name of test	No. of Questions	Marks	Duration
1.	English Language	30	30	Composite Time
2.	Quantitative Aptitude	35	35	
3.	Reasoning Ability	35	35	1 hour
	Total	100	100	

Candidates have to qualify in each of the three tests by securing passing marks to be decided by the Bank. Adequate number of candidates in each category as decided by the Bank (approximately 20 times the numbers of vacancies subject to availability) will be short listed for the Main Examination.

Phase – II: Main Examination:

Main Examination will consist of Objective Tests for 200 marks and Descriptive Test for 50 marks. Both the Objective and Descriptive Tests will be online. Candidates will have to answer Descriptive test by typing on the computer. Immediately after completion of Objective Test, Descriptive Test will be administered.

(i) **Objective Test:** The objective test of 3 hours duration consist of 4 Sections for total 200 marks. The objective test will have separate timing for every section. The candidates are required to qualify in each of the Tests by securing passing marks, to be decided by the Bank.

SL.	Name of test	No. of Questions	Marks	Duration
1.	Reasoning & Computer Aptitude	45	60	60 minutes
2.	Data Analysis & Interpretation	35	60	45 minutes
3.	General/Economy/Banking Awareness	40	40	35 minutes
4.	English Language	35	40	40 minutes
	Total	155	200	3 hours

(ii) **Descriptive Test:** The Descriptive Test of 30 minutes duration with 50 marks will be a Test of English Language (Letter Writing & Essay). The candidates are required to qualify in the Descriptive Test by securing passing marks, to be decided by the Bank.

Descriptive Test paper of only those candidates will be evaluated who have scored qualifying marks in the Objective Tests and are placed adequately high as per total marks in objective test.

Penalty for Wrong Answers (Applicable to both – Preliminary and Main examination)

There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate one fourth of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question.

Phase – III: Group Exercises (20 marks) & Interview (30 marks)

The aggregate marks of candidates qualifying in both the Objective Tests and Descriptive Test will be arranged in descending order in each category. Adequate number of candidates in each category, as decided by the Bank will be called for Group Exercises and Interview. The qualifying marks in Group Exercises & Interview will be as decided by the Bank.

Candidates qualifying for Group Exercises & Interview under 'OBC' category would be required to submit OBC certificate containing the 'Non Creamy layer' clause. Candidates not submitting the OBC certificate containing the 'Non Creamy layer' clause and requesting to be interviewed under General category will not be entertained.

Final Selection

The marks obtained in the Preliminary Examination (Phase-I) will not be added for the selection and only the marks obtained in Main Examination (Phase-II), both in Objective Test and Descriptive Test, will be added to the marks obtained in GE & Interview (Phase-III) for preparation of the final merit list.

The candidates will have to qualify both in Phase-II and Phase-III separately. Marks secured by the candidates in the Written Test (out of 250 marks) are converted to out of 75 and marks secured in Group Exercises & Interview (out of 50 marks) are converted to out of 25. The final merit list is arrived at after aggregating converted marks of Written Test and Group Exercises & Interview out of 100 for each category. The selection will be made from the top merit ranked candidates in each category.

Results of the candidates who have qualified for Group Exercises & Interview and the list of candidates finally selected will be made available on the Bank's website. Final select list will be published in Employment News/ Rozgar Samachar and also in Bank's website.

5. EXAMINATION CENTERS (Tentative List)

- The examination will be conducted online in venues across many centres in India. The tentative list of Examination centres for the Preliminary exams is available in Annexure I.
- No request for change of centre for Examination shall be entertained.
- SBI, however, reserves the right to cancel any of the Examination Centres and/ or add some other Centres,

SBI plans to offer, subject to necessary approvals, a SMART Compensation Package which would enable candidates a choice to monetize specific elements of the salary package.

7. CAREER PATH

The Probationary Officers will be on probation of two years during which they will be given intensive training. Towards the end of their probation / training period, they will be subjected to a screening process. While those Officers who achieve the predetermined standards may be confirmed and given placement in the next higher grade i.e., Officer Middle Management Grade Scale-II, others who qualify in the test but fail to achieve the standards set for placement in Middle Management Grade Scale-II, will be confirmed as Officer Junior Management Grade Scale-I. The services of those Officers who fail to qualify in this process will be terminated. Bank provides immense opportunities for growth in the Bank including opportunities for postings abroad. The attractive promotion policy of the Bank provides an opportunity to the meritorious and exceptionally brilliant officers to reach the Top Management Grade in a reasonably quick time.

8. APPLICATION FEE AND INTIMATION CHARGE: (Non Refundable)

Sr. No.	Category	Total
1.	SC/ST/PWD	Rs.100/- (Intimation Charges only)
2.	General and Others	Rs. 600/- (App. Fee including intimation charges)

Fee/Intimation charges once paid will NOT be refunded on any account nor can it be held in reserve for any other examination or selection.

9. PRE-EXAMINATION TRAINING :

Bank may arrange pre-examination training at certain centres for SC/ST/Religious Minority Community candidates in consonance with the guidelines issued by Government of India. Candidates belonging to the above categories who desire to avail themselves of such training at their own cost may indicate to that effect against relevant column while applying on-line. An indicative list of training centres is given below :

Agartala, Agra, Ahmedabad, Aizwal, Akola, Allahabad, Asansol, Aurangabad, Bareilly, Bhubaneswar, Berhampur (Ganjam), Bhopal, Bangalore, Chandigarh, Chennai, Coimbatore, Dehradun, Dibrugarh, Ernakulam, Gangtok, Gorakhpur, Gulbarga, Guwahati, Hubli, Hyderabad, Imphal, Indore, Itanagar, Jabalpur, Jaipur, Kanpur, Kohima, Kolkata, Lucknow, Madurai, Meerut, Mumbai, Mysore, Nagpur, NewDelhi, Panaji (Goa), Patna, Port Blair, Purnea, Pune, Raipur, Ranchi, Sambalpur, Silchar, Siliguri, Shillong, Srinagar, Tirupati, Vadodara, Varanasi, Vishakhapatnam, Vijayawada

The Bank may add additional centres or may delete some of the centres indicated for training. Candidates opting for pre-examination training should download their call letter for training by entering their registration number and password/ date of birth from 07.04.2017 onwards from Bank's website. No hard copy of the call letter will be sent by post.

10. Number of chances:

Category	Number of Chances
General	4
General (PWD)	7
OBC	7
OBC(PWD)	7
SC/SC(PWD)/ ST/ ST (PWD)	No Restriction

Candidates who have already appeared for the maximum number of chances permissible are not eligible to apply. The number of chances will be counted from the examination held on 18.04.2010. Appearing in Preliminary Examination will not be counted as a chance.

11. HOW TO APPLY

Candidates can apply online only from 07.02.2017 to 06.03.2017 and no other mode of application will be accepted.

(a) GUIDELINES FOR FILLING ONLINE APPLICATION:

Candidates will be required to register themselves online through Bank's website www.sbi.co.in/careers or www.statebankofindia.com/careers. After registration candidates are required to pay the requisite application fee through online mode by using debit card/ credit card/ Internet Banking.

Helpdesk: In case of any problem in filling up the form, payment of fee/intimation charges or receipt of Admission/call letter, queries may be made at telephone no. 022-22820427 (between 11:00 AM to 06:00 PM on working days) or lodge his/her query on <http://cgis.ibps.in>. Candidates are advised to not to forget to mention 'Recruitment of Probationary Officers in State Bank of India-2017' in the subject of the email.

Pre-requisites for Applying Online : Candidates should have valid email ID which should be kept active till the declaration of results. It will help him/her in getting call letter/interview advices etc. by email.

(b) PAYMENT OF FEES : [ONLINE MODE ONLY] :

- Candidates should first scan their photograph and signature as detailed under guidelines for scanning the photograph and signature.
- Candidates to visit Bank's website www.statebankofindia.com/careers or www.sbi.co.in/careers and open the appropriate Online Application Format, available in the current openings.
- Fill the application carefully. Once the application is filled in completely, candidates should submit the data. In the event of candidates not being able to fill the data in one go, they can save the data already entered. When the data is saved, a provisional registration number and password will be generated by the system and displayed on the screen. Candidates should note down the registration number and password. They can re-open the saved data using registration number and password and edit the particulars, if needed. This facility will be available three times only. Once the application is filled in completely, candidates should submit the data. No change/edit will be allowed thereafter. The registration at this stage is provisional.
- After ensuring the correctness of the particulars of the application form, candidates are required to pay fees through the payment gateway integrated with the application, following the instructions available on the screen.
- The payment can be made by using debit card/ credit card/ Internet Banking by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.
- On successful completion of the transaction, e-receipt and application form will be generated; which may be printed for record. The printout of the application form is not to be sent to the Bank.
- If the online transaction is not successfully completed, please register again and make payment online.
- There is also a provision to reprint the e-Receipt and Application form containing fee details, at later stage.

(c) GUIDELINES FOR SCANNING THE PHOTOGRAPH & SIGNATURE

Before applying online a candidate will be required to have a scanned (digital) image of his/her photograph and signature as per the specifications given in Annexure-II. Online application will not be registered unless